

PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

Monday, 27 January 2020

Minutes of the meeting of the Projects Sub (Policy and Resources) Committee held at the Guildhall EC2 at 11.00 am

Present

Members:

Deputy Keith Bottomley (Chairman)
Deputy Jamie Ingham Clark (Deputy Chairman)
Rehana Ameer
Randall Anderson

Sheriff Christopher Hayward
Andrew McMurtrie
James de Sausmarez
Deputy Philip Woodhouse

Officers:

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| Peter Lisley | - Assistant Town Clerk & Director of Major Projects |
| Alistair MacLellan | - Town Clerk's Department |
| Rohit Paul | - Town Clerk's Department |
| Sarah Baker | - Town Clerk's Department |
| James Aggio-Brewe | - Town Clerk's Department |
| Ola Obadara | - City Surveyor's Department |
| Leah Coburn | - Department of the Built Environment |
| Kieran Mackay | - Department of the Built Environment |
| Paul Murtagh | - Department of Community and Children's Services |
| Perry Stokes | - City of London Police |
| Sarah Williams | - City of London Police |
| Pauline Weaver | - City of London Police |
| Jonathon Poyner | - Barbican Centre |
| Cornell Farrell | - Barbican Centre |

1. APOLOGIES

Apologies were received from Karina Dostalova, Deputy Edward Lord, Deputy Catherine McGuinness and Ben Murphy.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. GATEWAY APPROVAL PROCESS

RESOLVED, that the Gateway Approval Process be received.

4. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 16 December 2019 be approved as a correct record.

Matters Arising

Gateway 1/2/3/4 Fire Door Replacement Programme

In response to queries from Members regarding whether he was content over the pace at which the Fire Door Replacement Programme was being delivered, the Director of Community and Children's Services noted that fire door replacement was a national issue which meant that testing facilities were operating at capacity, resulting in 9-12 month waiting lists. The City of London Corporation's fire doors had all either completed testing or were undergoing testing at present. Members, mindful of the importance of delivery at pace of a project that would ensure fire safety on the City's estates, resolved to bring what they believed to be a significant project to the attention of the Procurement Sub (Finance) Committee's attention accordingly (1/2020/P).

RESOLVED, that in light of the comments made, Members of the Projects Sub (Policy and Resources) Committee highlight to their colleagues on the Procurement Sub (Finance) Committee the importance they attach to the expeditious procurement and delivery of the City of London Corporation's Fire Door Replacement Programme to ensure, as far as was possible, the highest standards of fire safety on the City's housing estates.

5. ACTIONS

Members considered a report of the Town Clerk regarding actions arising from previous meetings and the following points were made.

41/2019/P Housing Revenue Account Commitments & 42/2019/P Additional Resources for City Properties

- The Town Clerk agreed to liaise with the Chamberlain and provide an email update to Members on these two actions.

43/2019/P Transport Strategy Note

- The Town Clerk noted that the Transport Strategy was due for approval by the Planning and Transportation Committee shortly, at which time it would be circulated to Members of the Projects Sub-Committee.

44/2019/P – Project Dependencies to be mapped at Gateway 6

- The Town Clerk noted that this action had been factored into the Gateway process. Members agreed that it could be closed.

RESOLVED, that the report be received.

6. GATEWAY 6 - BARBICAN CENTRE SAND & SEAL WOODBLOCK FLOORING

Members considered a Gateway 6 report of the Managing Director, Barbican Centre regarding Sand & Seal Woodblock Flooring. The Managing Director acknowledged that there had been issues in delivering the project but confirmed that lessons had been learned.

RESOLVED, that Members note the lessons learned and approve that the project be closed.

7. **GATEWAY 5 - 60 LONDON WALL S278**

Members considered a Gateway 5 report of the Director of the Built Environment regarding 60 London Wall s278.

RESOLVED, that Members

- Approve the total construction budget (Gateway 5) of £365,797 for 60 London Wall Section 278;
- Note the revised total estimated cost of the project of £405,797;
- Delegate authority for any adjustments between elements of the approved budget to the Chief Officer in consultation with the Chamberlain's Head of Finance;
- Delegate authority for any budget increases to the Chief Officer in consultation with the Chamberlain and Town Clerk, provided there is no change to the approved scope of works and the City receives upfront funding from the developer.

8. **GATEWAY 6 - DECENT HOMES CENTRAL HEATING INSTALLATION PROGRAMME (CHIP) - 2010/11, 2011/12 AND 2012/13**

Members considered a Gateway 6 report of the Director of Community and Children's Services regarding Decent Homes Central Heating Installation Programme – Various 2010/11, 2011/12 and 2012/13.

RESOLVED, that the lessons learned be noted and the projects closed.

9. **GATEWAY 6 - DECENT HOME KITCHEN AND BATHROOM CONTINGENCY 2**

Members considered a Gateway 6 report of the Director of Community and Children's Services regarding Decent Home Kitchen and Bathroom Contingency 2.

RESOLVED, that Members note the lessons learned and approve that the project be closed.

10. **GATEWAY 6 - GUILDHALL SCHOOL OF MUSIC & DRAMA GENERAL ELECTRICAL AND DIMMER INSTALLATION**

Members considered a Gateway 6 report of the Principal, Guildhall School regarding General Electrical and Dimmer Installation.

RESOLVED, that Members note the lessons learned and approve that the project be closed.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

Central Criminal Court – Warwick Square

In response to a question, the Town Clerk agreed to liaise with the Executive Director, Mansion House & Central Criminal Court and the Director of the Built Environment to establish the status on a project at the Central Criminal Court, and update Members as appropriate (2/2020/P).

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED, that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

14. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 16 December 2019 be approved as a correct record.

14.1 **Gateway 6 Progress - Action & Know Fraud IBM (UK) Ltd, new Managed Service**

Members agreed to vary the order of items on the agenda so that Item 33(a) was considered next. Members proceeded to consider a Gateway 6 Progress report of the Commissioner regarding Action & Know Fraud IBM (UK) Ltd.

15. **NON-PUBLIC ACTIONS**

Members considered a report of the Town Clerk regarding non-public actions.

16. **REPORT OF ACTION TAKEN**

Members considered a report of the Town Clerk regarding action taken since the last meeting.

17. **PORTFOLIO OVERVIEW**

Members considered a Portfolio Overview report of the Town Clerk.

18. **GATEWAY 5 PROGRESS - HR INTEGRATED TIME MANAGEMENT AND E-EXPENSES PROJECT**

Members considered a Gateway 5 Progress report of the Commissioner regarding HR Integrated Time Management and e-Expenses Project.

19. **GATEWAY 1/2/3/4 ISSUE - CITY OF LONDON SCHOOL FOR GIRLS EXPANSION PROJECT**

Members considered a joint Gateway 1/2/3/4 report of the City Surveyor and Headmistress regarding the City of London School for Girls Expansion Project.

20. **GATEWAY 2 ISSUE - BARBICAN CENTRE FIRE DOOR RECTIFICATION**
Members considered a Gateway 2 Issue report of the Managing Director, Barbican Centre regarding Barbican Centre Fire Door Rectification.
21. **GATEWAY 2 ISSUE - BARBICAN CENTRE FIRE SAFETY PROJECTS (MULTIPLE)**
Members considered a Gateway 2 Issue report of the Managing Director, Barbican Centre regarding Barbican Centre Fire Safety Projects (Multiple).
22. **GATEWAY 2 ISSUE - BARBICAN CENTRE FIRE STOPPING AND COMPARTMENTATION**
Members considered a Gateway 2 Issue report of the Managing Director, Barbican Centre regarding Barbican Centre Fire Stopping and Compartmentation.
23. **GATEWAY 5 - CITY OF LONDON FREEMEN'S SCHOOL MAIN HOUSE REFURBISHMENT**
Members considered a Gateway 5 report of the City Surveyor regarding the City of London Freeman's School Main House Refurbishment.
24. **GATEWAY 3/4 PROGRESS - CITY OF LONDON FREEMEN'S SCHOOL MANAGED IT INFRASTRUCTURE**
Members considered a Gateway 3/4 Progress report of the Headmaster regarding the City of London Freeman's School Managed IT Infrastructure Service.
25. **GATEWAY 6 - FINSBURY HOUSE, 23 FINSBURY CIRCUS, EC2**
Members considered a Gateway 6 report of the City Surveyor regarding Finsbury House, 23 Finsbury Circus, EC2.
26. **GATEWAY 6 - GUILDHALL - WEST WING MEMBERS ACCOMMODATION**
Members considered a Gateway 6 report of the City Surveyor regarding Guildhall West Wing Members Accommodation.
27. **GATEWAY 6 - OLD SWAN STAIRS, SWAN LANE ESSENTIAL REPAIRS TO THE FLOOD DEFENCE WALL & TRIG LANE PIER REPAIR WORKS**
Members considered a Gateway 6 report of the City Surveyor regarding Old Swan Stairs, Swan Lane Essential Repairs to the Flood Defence Wall & Trig Lane Pier Repair Works.
28. **GATEWAY 6 - GUILDHALL SCHOOL OF MUSIC AND DRAMA PIANO REPLACEMENT**
Members considered a Gateway 6 report of the Principal, Guildhall School regarding Piano Replacement.
29. **GATEWAY 1/2/3/4 - CITY OF LONDON FREEMEN'S SCHOOL REVENUE WORKS PROGRAMME 2020/2021**
Members considered a Gateway 1/2/3/4 report of the City Surveyor regarding City of London Freeman's School Revenue Works Programme 2020/21.

30. **GATEWAY 1/2/3/4 - CITY OF LONDON SCHOOL SUMMER WORKS 2020**
Members considered a Gateway 1/2/3/4 report of the City Surveyor regarding City of London School Summer Works 2020.
31. **GATEWAY 1/2/3/4 - CITY OF LONDON SCHOOL FOR GIRLS SUMMER WORKS 2020**
Members considered a Gateway 1/2/3/4 report of the City Surveyor regarding City of London School for Girls Summer Works 2020.
32. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There was one non-public question.
33. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.

The meeting closed at 12.06 pm

Chairman

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